



Audit Committee Meeting

Date: Tuesday 13 November 2007

Time: 10.30am

**Location: Land & Water Australia Board Room,
Level 1, 86 Northbourne Avenue
BRADDON ACT 2612**

AGENDA

1. Opening of Meeting
2. Confirmation of Minutes from Previous Meeting
3. Actions arising from previous Minutes
4. Management and Reporting of Contingency and Surplus Research Funds
5. IT Audit Report Progress Update
6. Audit Committee Work Plan

SITTING DUCKS CATERING

17B Bentham St
Yarralumla ACT 2600
Ph: 62821631 Fax: 62851903
mail@sittingducks.com.au
ABN: 58 680 512 401

TAX INVOICE

DATE: 13/11/2007

INVOICE NO: 00001909

TERMS: 7 Days Net

INVOICE TO:

CRDC
Land and Water
Level 1 86 Northbourne Ave
(next to Saville Park Suites)
Att: Dianne Purcell

ALL Sitting Ducks platters must be ready for pickup the day following the catering delivery, any platters not returned will be charged at replacement cost. Platters & equipment from private functions to be returned to Sitting Ducks.

QTY.	DESCRIPTION	PRICE	AMOUNT	CODE
6	Morning Tea	\$8.00	\$48.00	GST
13	Lunch Menu No 2	\$13.50	\$175.50	GST
2	Delivery	\$12.00	\$24.00	GST

We prefer payment of cash, cheque or direct bank credit, thankyou!
BSB: 062905
Acct No: 10120174
Acct Name: Sitting Ducks Catering
(please include invoice number when paying)

SALE \$247.50

GST \$22.50

TOTAL \$247.50

BALANCE DUE \$247.50



DRAFT AGENDA

Board Meeting

Cotton Research & Development Corporation

To be held at: LWA Board Room
Land & Water Australia
Level 1, 86 Northbourne Ave
BRADDON ACT 2612
Date: Wednesday 14th November, 2007
Time: 8.30am

Key:
* = Discussion/Assessment/Determination or Ratification
◆ = Information and some discussion
□ = Information for noting only

1. Opening of Meeting (8.30am)

- * 1.1 Attendance
- * 1.2 Adoption of Agenda
- * 1.3 Register of Directors' Interests
- * 1.4 Confirmation of Minutes 2007/11
- * 1.5 Report on Actions Arising
- ◆ 1.6 Chair's Report Mike Logan
- ◆ 1.7 Executive Director's Report Bruce Finney

2. Corporation Finance & Administration

- ◆ 2.1 Business and Finance Report Bruce Finney
 - 2.1.1 Summary of 2006-07 Financial Position
 - 2.1.2 5 Year Financial Forecast & Contingency Plans
 - 2.1.3 Occupational Health & Safety

Morning Tea (10.30 – 11.00am)

3. Strategic Issues

- * 3.1 Strategic R&D Plan 2008-13 Bruce Finney

4. R&D Program

- ◆ 4.1 General Manager – Research & Extension Report Bruce Pyke
- * 4.2 Post Grad & PRP Recommendations
 - 4.2.1 Recommendation: Inducible tolerance to Bt toxin significance mechanism and new management.
 - 4.2.2 Post Graduate Scholarship Recommendations
 - 4.2.3 PRP Recommendations
 - 4.2.4 Recommendation: Management of cotton rhizosphere-microbe interactions for sustainable/improved cotton.
 - 4.2.5 Recommendation: Severity factors in black root rot of cotton.
- ◆ 4.3 Program Reports
 - 4.3.1 Program 1 – People & Knowledge
 - 4.3.2 Program 2 – Integrated NRM
 - 4.3.3 Program 3 – Crop Protection



- 4.3.4 Program 4 – Farming Systems
- 4.3.5 Program 5 – Breeding & Biotechnology
- 4.3.6 Program 6 – Value Chain
- 4.3.4 Program 4 – Farming Systems
- 4.3.5 Program 5 – Breeding & Biotechnology
- 4.3.6 Program 6 – Value Chain

Lunch (1.00-1.30pm)

5. Communication

- ☐ **5.1** Communication Manager Report

6. Corporate Governance and Committees

- | | |
|---|--|
| <ul style="list-style-type: none">* 6.1 Board Committee Composition* 6.2 Audit Committee Report* 6.3 Board Charter | <p>Mike Logan
Lisa Wilson
Bruce Finney</p> |
|---|--|

7. Correspondence

8. Non-Executive Session

- | | |
|---|-------------------|
| <ul style="list-style-type: none">* 8.1 Internal Board Performance Review* 8.2 Remuneration Committee Report | <p>Mike Logan</p> |
|---|-------------------|

9. Other Business

- * **9.1** Cotton Breeding Australia Presentation

Close (3.00pm)

Bruce Finney



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TAX INVOICE

DATE: 14/11/2007 ✓

INVOICE NO: 00001918 ✓

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10	No 4 lunch menu	\$16.50	\$165.00	GST
2	Delivery	\$12.00	\$24.00	GST

We prefer payment of cash, cheque or direct bank credit, thankyou!
BSB: 062905
Acct No: 10120174
Acct Name: Sitting Ducks Catering
(please include invoice number when paying)

SALE \$269.00

GST \$24.45 ✓

TOTAL \$269.00

BALANCE DUE \$269.00 ✓

ENTER